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Minutes 08/08/2011

Arlington Cultural Council
 Minutes of Monday, Aug 8, 2011 Meeting
 4th Floor Conference Room, Robbins Library, Arlington, MA

Present: Anyahlee Canas, Kurt Fusaris, Stephanie Marlin-Curiel, Suzanne McLeod, Scott Samenfeld, Sharon Shaloo.

Absent: Margaret Barrett, Eliza Burden, Karin Blum

Suzanne called the meeting to order at 7:40 pm

ITEM 1 July 2011 minutes were reviewed and APPROVED.

ITEM 2 Requests for Payments and Outstanding Grants

- Grant 2011-28, Trip to Japan House. The paperwork is complete and Sharon will process reimbursement.
- Grant 2011-27, Town-wide Concert for 4th Grade. Proof of payment is needed. Anyah will follow up. Sharon will hold reimbursement until paperwork is complete.
- Grant 2011-12, Eleanor Roosevelt Show. Proof of payment is needed. Kurt will follow up. Sharon will hold reimbursement until paperwork is complete.
- Liaisons will contact all outstanding grants for status report on projects.

ITEM 3 Treasurer's Report. Sharon will be closing the books on FY 2011 in August and September and will issue her next report in October.

ITEM 4 Grant Cycle

The Council Set the Following Grant Cycle Dates:

Information Session: Wednesday, Sept 21, 7:00 to 8:30 p.m. Stephanie, Scott, and Anyah are committed to the date. Others will try to attend. Eliza will secure a meeting place and report to Sharon for inclusion in the Grant Guidelines.

Grant Presentations: Wednesday and Thursday, November 2 and 3, 7 to 8:30 p.m. Eliza will secure a meeting place and report to Sharon for inclusion in the Grant Guidelines.

Deliberation Meeting, Sunday, Nov 13th, 10 am to 3pm Eliza will secure a meeting place and report to the Council. The Council amended the Grant Guidelines for FY 12. Sharon will incorporate all changes into the guidelines and distribute copies to the Council. Guidelines will be distributed to BoS office, Library, and Arlington Center for the Arts, before September 1st.

ITEM 5 Town Day - Kurt will follow up with all Council members to ensure that supplies are gathered and time slots are covered for the ACC booth.

ITEM 6 The Council expressed its appreciation to Suzanne McLeod who cycles off the Council after the meeting. In September, it will elect a co-chair to serve the remainder of Suzanne's term (to Jan 2012). New officers and committee chairs will be elected/appointed at that time.

The meeting was adjourned at 8:55 p.m.

Reserved rooms for the following upcoming meetings:

Monday, Sept. 12, 4th Floor Conference Room, Robbins Library, 7:30 pm

Weds., Sept 21, 2nd Flr Conference Room, Community Safety Building, 7-8:30 (room avail at 6:30 for set-up)

Monday, Oct. 17, 4th Floor Conference Room, Robbins Library, 7:30 pm (this is the 3rd Monday of Oct. due to Columbus Day)

Weds and Thurs, Nov. 2 and 3, Lower Level Community Rm., Robbins Lib., 7-8:30 (rm. Avail at 6:30 for set-up)

Sunday, Nov. 13, 10-3, Deliberation Meeting, 2nd Flr Conference Room, Community Safety Building